



NACE International Institute Certified Coating Applicator: A Step by Step Guide

Step 1: Create a customer profile and agree to liability and candidate agreements

- Access NACE website, create your profile and follow the prompts to:
 - Read and accept the Liability agreement and candidate guide
 - You must accept the Liability agreement AND the candidate guide before you will be able to purchase the exam.
 - Purchase the exam

Step 2: Complete the Coating Applicator Multiple Choice (CBT) Exam

This exam is computer based and is available at any Pearson VUE Testing Center.

- Once the exam is purchased in Step 1, you will receive two emails:
 - Authorization to Test Email
 - Voucher Email
 - The Voucher email will include an exam voucher code valued at \$250 - valid for 1 year from date of purchase in Step 1 - to be applied towards payment of your first attempt at the exam when scheduling through Pearson VUE.
- Once you receive your authorization and voucher emails:
 - Log into your NACE profile as in Step 1, click on "My Certification Portal"
 - Click on "Complete a Form" to read and fill-out candidate details, accept, and submit the Professional Code of Conduct (Attestation)
 - Click on "Schedule Proctored Exams".
 - Follow the Pearson VUE prompts to schedule exam.
- To prepare for this exam,
 - Read the [Exam Preparation Guide](#).

Important points to note:

- This authorization to test is valid for 4 years. All retake attempts will be paid directly to Pearson VUE
- You will not be able to schedule the written exam until both emails have been received. Please allow up to 24 hours to receive both emails
- You must pass the written exam prior to moving to Step 3.

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Step 3: Complete the Practical Exam

- Once you have passed the computer-based exam in Step 2, you will receive an email with instructions on how to schedule the practical exam.
 - This exam is offered at multiple locations.
 - You may choose between airless and conventional test methods; however, each test site will only offer one option.
 - The cost of the exam is \$550 and paid directly to the test site/provider.
- Upon successful completion of requirements, the candidate will be awarded a Certified Coating Applicator Certification.