



Certification Exam Re-take Policy

Coating Inspector Program (CIP)

- Written exam:
 - There is no waiting period for the first re-take.
 - There is a 4 month waiting period after the first re-take.
- Exam authorizations are valid for one (1) year from issue date.
- CIP Level 1 and CIP Level 2 exam re-take cost is \$150.00 USD for the computer based testing (CBT) written exam.
- For practical exam re-take fee, please contact First Services at +1 800-797-6223 (US and Canada) or worldwide at +1 281-228-6223. *

Notes:

- The practical exam must be taken on the last day of the scheduled class (exam day). Students may elect to attend the full week or only the day of the exam.
- CIP Level 3 Peer Review does not receive a re-take discount.
- A manual will be sent to all candidates re-taking the practical exam, not the written exam.
- There is no waiting period between practical exam re-takes.

Cathodic Protection (CP) Program

- Written exam:
 - There is no waiting period for the first re-take.
 - There is a 4 month waiting period after the first re-take.
- Exam authorizations are valid for one (1) year from issue date.
- CP exam re-take fee is \$250.00 USD for the computer based testing (CBT) written exam.
- For practical exam re-take fee, please contact First Services at +1 800-797-6223 (US and Canada) or worldwide at +1 281-228-6223. *

Notes:

- The CP 1 and CP 2 practical exams must be taken on the last day of the scheduled class (exam day). Students may elect to attend the full week or only the day of the exam.
- The CP 3 and CP 4 essay exams must be taken on the last day of the scheduled class (exam day). Students may elect to attend the full week or only the day of the exam.
- A manual will be sent to all candidates re-taking the practical exam, not the written exam.
- There is no waiting period between practical or essay exam re-takes.

Refining Corrosion Technologist

- There is no waiting period for the first re-take.
 - There is a 4 month waiting period after the first re-take.
- Exam authorizations are valid for one (1) year from issue date.
- Refining Corrosion Technologist exam re-take fee is \$250.00 USD for the computer based testing (CBT) written exam.

Generalist Exams

(Includes: SCAT Technician, OCAT Technician, Protective Coating Technician, Protective Coating Specialist, Corrosion Technician, Corrosion Technologist, Senior Corrosion Technologist, Internal Corrosion Technologist, Senior Internal Corrosion Technologist, Internal Corrosion Specialist, PCIM Technician, PCIM Technologist, Corrosion Specialist, Chemical Treatment Specialist, Material Selection/Design Specialist)

- There is no waiting period between exams, but must be within one (1) year of failing. No exceptions.
- The exam re-take option is available one time only. If the student is unsuccessful in passing on this attempt, the student must re-take the course.
- Exam only re-take students are allowed to go to the course one day prior to exam day, arriving at 1:00 to observe and review.
- For exam only re-take options, there are NO REFUNDS. Transfer fees apply if a student is transferred to another course.
- A new manual will be mailed to all candidates re-taking an exam.
- Classes are limited to 2 exam only registrants, including exam re-takes. Class sizes are NOT expanded for exam only candidates – they are part of the student count.
- Exam re-take fees vary by exam, please contact First Service for more specific fee information. First Service can be reached by +1 800-797-6223 (US and Canada) or worldwide at +1 281-228-6223. *

* First Service Hours of Operation:

Monday – Thursday: 7 am – 6:30 pm CST

Friday: 7 am – 5 pm CST